	Procurement Quality Clauses	
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1. **Prohibited Practices:**


- A. Unauthorized Repairs/Modifications: Without Astro Aluminum Treating Co., Inc. approval, Seller may not repair or modify by any means, damaged parts, components, test specimens or found to be faulty during processing, testing and calibration. Report all discrepancies found.
- B. Notification of Facility Change: Seller shall not relocate any processing, testing, calibrating facilities (i.e., work transfer) during the performance of this Purchase Order, without promptly notifying Buyer and affording Buyer and opportunity to examine such facilities for compliance with Quality Assurance requirements, including any necessary approvals.
- C. Sub-Tier Utilization: No Sub-Tier shall be utilized unless otherwise approved by Astro Aluminum Treating Co., Inc.

2. **On-Site Right of Entry:** Astro Aluminum Treating Co., Inc. (hereto Astro) and Astro customer (Astro contracting party, customer respective governmental and regulatory agencies, third parties mandated by customer and contracting parties accompanying customer’s representatives including sub-tiers and business partners and all statutory and regulatory authorities reserve the right to conduct on site Supplier/Subcontractor audits, visits, and surveys. The supplier shall include provisions to allow Astro and/or its customers to determine and verify the quality of work, material, and records at any place, including the plant of any supplier and at all stages of material and processes intended for incorporation into this order.

Note: Where access is restricted due to export control technical requirements or organization intellectual property concerns, the organization shall facilitate to allow the customer or regulatory agency to fulfil their mandate.

- 3. **DPAS Rating:** This order may be rated for National Defense use with a DPAS rating. When applicable, suppliers are required to follow all the provisions of the Defense Priorities and Allocations System Regulations (15 CFR 700, 15 CFR 350). This will be indicated on the provide purchase order package.
- 4. **Government Inspection:** Government source inspection reserves the right to inspect all the material and documentation included in this purchase order at the supplier facility prior to shipment.
- 5. **International Traffic in Arms Regulations (ITAR) & Export Administration Regulations (EAR):** This order may contain technical data, export of which is restricted by the International Traffic in Arms Regulations (ITAR) or Export Administration Regulations (EAR). Disclosure to foreign persons without prior U.S. Government approval is prohibited. Violations of these export laws and regulations are subject to severe civil and criminal penalties.
- 6. **Counterfeit Parts & Materials:** Supplier must take steps to ensure the prevention of use of counterfeit materials in accordance with AS 9100D ¶ 8.1.4. Supplier shall not substitute any Astro provided materials without prior review and approval of Astro. When materials are provided by the supplier, the supplier will not substitute any materials from the engineering call out without prior approval. Any confirmed counterfeit parts and/or materials shall be reported within 3 working days.
- 7. **Quality System:** Quality Management System Requirements – The vendor shall provide and maintain a Quality Management System (QMS), which is approved by Astro quality assurance department. This QMS shall


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have a process to ensure that PO requirements are understood.

8. **Source Inspection:** All items covered by this purchase order are subject to inspection at the supplier’s facility by Astro quality representative prior to shipment. Astro shall be notified at least two (2) days prior to shipment.
9. **Serialization/Traceability & Records:** Requirement that all materials have unique serial numbers (S/N) and/or Job Numbers (J/N) maintained and/or assigned throughout the process. Indicate S/Ns and/or J/N on all certification, shipping, reports and/or other documentation as applicable.
10. **Certificate of Conformance:** Each shipment must be accompanied by a statement of conformity containing the signature and the title of an authorized representative of the vendor stating processes and / or materials meets the applicable specifications cited in the purchase order. The certification shall include all processes performed and the specifications and revisions to which they conform.
11. **Non-conforming Material:** Report of Discrepancy – Any departure from the drawing, specification and other requirements of the purchase order package must be recorded and submitted to Astro quality assurance department.
12. **Shipping and Handling:** Unless otherwise specified in the purchase order, drawings and specifications, packaging shall be capable of delivering all items without damage or deterioration in efficient and economical way for the method of transportation and type of handling.
13. **Specification Revision:** All processing done on this purchase order must be performed to the stated specifications, latest revision level and so noted on certifications.
14. **Product Acceptance:** Astro acceptance of processes, products or services does not constitute evidence of control of quality by supplier and their direct and Sub-Tier external providers. It does not absolve the supplier and their direct and Sub-Tier external providers responsibility to provide acceptable processes, products or services, or subsequent rejection if processes, products, or services is not to contract. When product acceptance authority media are used (e.g., stamps, electronic signatures, passwords), the supplier shall establish controls for the media appropriate to avoid misuse, establish traceability to the authorize use, avoid duplication, align to responsibilities and authorities defined within the quality system, maintain good condition and legibility.
15. **Test Reports:** Two (2) eligible copies of all testing performed such as physical, chemical, destructive, non-destructive, or functional must accompany each shipment. The test report shall reflect all requirements of the drawing and/or specification and conform to drawing and/or specification limits. Documented evidence of this conformity including listing of each material element or test result in the applicable test report. The applicable test report shall be signed by a cognizant test laboratory person, clearly indicating acceptance, rejection, and/or exceptions to the drawing and/or specification requirements.
16. **Supplier Performance:** Astro has established a minimum baseline of 80% or better on the overall rating. The overall rating consists of ratings from three categories: Quality, Delivery and Corrective Action Response. The rating period is every twelve months. Unacceptable ratings may result in supplier probation and prevent the award of purchase orders until an acceptable rating is achieved.

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In addition, any approvals revoked by prime contractors or third-party industry accreditations (e.g., NADCAP, ISO, AS, etc.) must be communicated to Astro Aluminum Treating Co., Inc. Quality Management. These changes will be subject to review and may result in removal or suspension from Astro Aluminum Treating Co., Inc. Approved Supplier List (ASL).

17. **Retention of Records:** Records containing objective evidence indicating the results of test, calibration, inspection results, audits and certifications must be legible, identified, collected, protected, easily retrievable, stored and retained for ten (10) years or per purchase order / contract requirements at the supplier's facility or off-site storage, provided the records are easily accessible. If PO designates that the service to be performed involves a Key or Critical Characteristic, the records shall be retained for (50) years minimum. Under no circumstances should these records be destroyed without the prior written approval of Astro Aluminum Treating Co., Inc. Records shall be made available to Astro and government agencies upon request.
18. **Foreign Object Debris/Damage (FOD) Prevention:** Supplier shall maintain a FOD prevention program supported by NAS 412. Astro shall have the right to perform inspections, verifications and FOD prevention program audits at the supplier's facility to assure program documentation and effectiveness.
19. **Organizational Changes:** During fulfillment of this order, the supplier shall notify Astro in writing of any changes to product, services or production facilities required by the order, changes in quality leadership personnel or reporting structure, changes in scope, name, address, or approval status of QMS registrations, applicable Production Organization holder approvals, and special process accreditations.
20. **Competency:** Supplier shall ensure the competency of any person working on order product conformity. This should include their awareness of their contribution to quality of workmanship, product safety and ethical behavior.
21. **Cyber Security:** Supplier shall provide adequate controls for Safeguarding Covered Defense Information and Cyber Incident Reporting in accordance with the Defense Federal Acquisition Regulation Supplement (DFARS) requirements. If necessary, report cyber incidents to the Department of Defense (DoD) and Astro Aluminum Treating Co., Inc., as soon as practicable.
22. **Confidential Information:** The supplier shall not disclose any details connected with this order to any third-party without first obtaining written consent from Astro.